

Birch Bay Incorporation Association Steering Committee

Steering Committee Meeting Minutes

Thursday Oct 17, 2024 at North Bay Community Church

1. Call to Order

The Steering Committee Meeting was called to order at 6:05 pm. Lisa Guthrie chaired the meeting with Matt Berry in absence. Access to the internet was not available and therefore attendance by Zoom was not possible.

2. Roll Call

Position	Name	In Person	Via Zoom	Regrets
Chair	Matt Berry			<input checked="" type="checkbox"/>
Vice Chair / Communications	Lisa Guthrie	<input checked="" type="checkbox"/>		
Treasurer / Chair Finance	Sharman Burnam	<input checked="" type="checkbox"/>		
Secretary	Michael Stringam	<input checked="" type="checkbox"/>		
Co-Chair Research	Chuck Kinzer			<input checked="" type="checkbox"/>
Co-Chair Research	Jonathan Mallahan	<input checked="" type="checkbox"/>		
Steering Committee Member	Caprice Pine	<input checked="" type="checkbox"/>		
Steering Committee Member	Brian Bell	<input checked="" type="checkbox"/>		
Steering Committee Member	Barney Yorkston			<input checked="" type="checkbox"/>
Steering Committee Member	Cecil Robinson	<input checked="" type="checkbox"/>		
Steering Committee Member	Jason Polverari	<input checked="" type="checkbox"/>		
Steering Committee Member	Patrick Alesse	<input checked="" type="checkbox"/>		
Steering Committee Member	Wayne Kortlever			<input checked="" type="checkbox"/>
Steering Committee Member	James R. (Bob) Aiken			<input checked="" type="checkbox"/>
		9	n/a	5
General Association Attendance		11	n/a	

3. Approval of Minutes.

Minutes of the September 19th, 2024 Steering Committee Meeting were approved.

Moved:	Second:	Vote:
Brian Bell	Sharman Burnam	Yea: 9 Nay: 0 Abstain: 0

4. Executive Committee Report.

Lisa Guthrie presented a short report, noting that applications are being accepted for the 2024-2025 Steering Committee. The election will be made by eligible voters attending the BBIA Annual General Meeting on November 21, 2024. The election will be for a one-year term on the Steering Committee. Current members of the BBIA Steering Committee will need to apply and be re-elected; new applicants are encouraged. Applications for Steering Committee must be received by Nov. 7 to be included in the e-mail distribution, although nominations from the floor are allowed at the November 21 AGM. However, any proposed revisions to the current Bylaws MUST be received by November 7 to meet the 14-day notice period required in the current Bylaws.

Guthrie also noted that BBIA Committees should prepare a Year-End Report for the November 21 AGM, to summarize all work completed to date in 2024, The presentations should not exceed 10 minutes each.

5. Communications Committee Report

Lisa Guthrie presented a short report on Committee activities, noting that a Press Release had been issued to all local media about the November 21 AGM. She also noted that presentations to HOA's within the proposed boundaries had been initiated to address any misinformation and to solicit concerns on issues that should be further researched by the BBIA.

7. Finance Committee Report.

Sharman Burnam presented a Treasurer's report, noting that the BBIA bank account had a balance of just under \$5,000. The Finance Committee has been pursuing grants to fund outreach efforts as well as Research efforts.

Burnam also noted that a reasonably inexpensive way to increase outreach was found with the local newspaper, The Northern Light. An insert of 1 to 4 pages in the Northern Light would cost approximately \$850 plus the costs of preparing and printing the insert.

6. Research Committee Report.

Jonathan Mallahan provided a verbal report, noting that Committee members had been assigned specific public departments to gather information pertinent to the Birch Bay UGA. Data was being assembled on high-interest issues such as Policing. A full report of the Committee's activities will be presented at the November 21 AGM.

8. Open Session (Questions & Comments).

1. Very good survey and published results, but why does the BBIA continue since there were so many negative comments.
2. Concerns about taxes going up.
3. How would schools work under a new City of Birch Bay.
4. How was the Urban Growth Area determined.
5. The survey was skewed in how the questions were arranged.
6. What did the 2008 Feasibility Study conclude, why repeat the study.
7. How does the Birch Bay Community Plan get involved.
8. Why is there no representation from Birch Bay on the County Comprehensive Plan update.

9. New Business

Lisa Guthrie reiterated notice of the November 21 AGM and the deadlines for nominations and revisions to Bylaws. Voting for Steering Committee members for the 2024 to 2025 year MUST be made in person at the November 21 AGM. Doralee Booth will be in charge of organizing an independent group to distribute, collect, and count the ballots and report to the AGM membership.

10. Adjournment

Motion to adjourn at 7:15 pm

Moved: Caprice Pine	Second: Sharman Burnam	Vote: Not recorded Yea: Nay: 0 Abstain: 0
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